

Board of Selectmen
Extension 109
Town Administrator
Extension 109
Town Accountant
Extension 120
Town Clerk
Extension 114
Tax Collector
Extension 113
Treasurer
Extension 112 or 110
Board of Assessors
Extension 111
Land Use Office
Extension 117
Planning Board
Extension 121
Conservation Commission
Extension 115



TOWN OF ASHBURNHAM
Town Hall, 32 Main Street
Ashburnham, Massachusetts 01430

Animal Control
 Board of Health
 Building Commission
 Conservation Commission
 Council on Aging
 Cultural Council
 Electrical Inspector
 Gas & Plumbing Inspector
 Historical Commission
 Municipal Planning
 Parks & Recreation
 Planning Board
 Zoning Board of Appeals

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OFFICE OF THE TOWN ADMINISTRATOR

TOWN ADMINISTRATOR'S REPORT **December 5, 2011**

Town Administrator's reports are available on line at; <http://www.ashburnham-ma.gov>

- **TOWN COMMITTEES**

Currently there are still (2) openings on the Conservation Commission, Capital Planning Committee- (1) at-large member, and the Historical Commission (2). These are listed on the Town's website under Volunteer Opportunities.

- **WATER TANK**

Schedule is on track.

Staging for tank construction - in construction

Water line project up Hastings Road- comp. to tank

Nat Gun - Completed

Five Oaks Construction

High Street

On line

November, water treatment ready

Gardner Hill

Design

Bid

Repairs Complete

May 1st- 2012

June 1st

November 30th

New pumps are in and running. There is a testing phase after which the new tank will be put on line. Hopefully this will be completed the end of this week.

Work on the tower is continuing with the foundation being poured by the end of this week weather permitting. The erection of the tower will follow after base cures.

- **UNEMPLOYMENT**

December 8th hearing was postponed. Chief Barrett, Sgt Chris Conrad and I will attend an unemployment hearing for a former employee hopefully on Tuesday Dec. 20th

- **CDBG FY2012**

Grant submittal is Dec 15th. Due to a lack of resident participation, we had to remove South Main Street from the CDBG project. We will be submitting Cross and New Streets for funding.

Two documents require the Board of Selectmen Chair's signature. One is the Interlocal Agreement between the Town of Ashburnham and the Town of Ashby for Joint Participation in the FY12 Massachusetts Community Development Block Grant Program and the other is the Designation of Environmental Certifying Officer.

- **TAX RATE**

The tax classification hearing will be held tonight at the BOS meeting on Monday, December 5th. We will open the hearing and most probably postpone it to December 19th. This is due to the State falling behind in their certification of New Growth. Harald Scheid will advise at meeting.

- **TREASURER**

Paul Pollastri has been in and is getting acclimated to the new position with a start date of January 1st.

- **CABLE ACCESS**

Tim Kelly from Comcast will be at the Board of Selectmen meeting on January 17th.

- **AUDIT**

Bill Fraher is in the process of auditing FY11. Once it is completed I will set up a meeting for him to report to the BOS and Advisory Board.

- **PILOT**

We are awaiting receipt of information about PILOT from Investar representative.

- **LAND AUCTION**

Bid submittals for land being auctioned was today at noon, and there were no submittals. We will hold over the properties. I will work with Paul Pollastri for a future auction to include lower minimum bids.

- **WINTER STORMS**

Town Hall (non-essential personnel) closure during snowstorms.